



**Parent's Day**

Dear Parents,

To enhance the communication between the school and parents, you are invited to the school's Parents' Day on 17<sup>th</sup> April, 2026 (Friday) from 8:00 a.m. to 1:30 p.m. The details are as follows:

- (1) The academic report will be distributed on that day. You will meet the class teacher and get to know more about your children regarding their learning and behavior at school.
- (2) **Students must come to school with their parents and wear neat and tidy uniforms.**
- (3) Your appointed session time is \_\_\_\_:\_\_\_\_ - \_\_\_\_:\_\_\_\_ ( Room \_\_\_\_\_ )  
**Parents please arrive 10 minutes earlier and register in the 1/F hall.**
- (4) All after-school activities and lessons will be cancelled on that day. (Except '333 Learning Companion Leadership Program')
- (5) Please sign the notice on or before 23<sup>rd</sup> March **and return it to the class teacher.** If you can't attend the talk at the appointed time, please indicate this in the reply slip.

Principal: Cheung Lai Wan

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LML/25-26/26

**Parent's Day**

To: Ms. Cheung Lai Wan  
Principal  
Shamshuipo Kaifong Welfare Association Primary School

I have been informed of your school's Parents' Day arrangements.

- I **will** arrive at the appointed time of \_\_\_\_:\_\_\_\_ - \_\_\_\_:\_\_\_\_ to meet the class teacher.
- I am **not able** to arrive at the appointed time. I would like to meet the class teacher at another time.

Class: \_\_\_\_\_ Student Name \_\_\_\_\_ ( )

Signature: \_\_\_\_\_

Contact Number: \_\_\_\_\_

\* tick the appropriate

Date: \_\_\_\_\_