



**Ordering 2<sup>nd</sup> Term Books and Miscellaneous Fees (2025-2026)**

Dear Parents,

Please take note of the following information about ordering the 2<sup>nd</sup> term books and miscellaneous fees (2025-2026).

1. For your convenience, the school will make a bulk purchase of textbooks, so you can have a special discount.
2. The bookshop only allows a complete package purchase of textbooks. If you want to buy only some of the books listed, you will have to purchase them on your own.
3. School books, special purposes and miscellaneous fees must be handled by the school.
4. Please go to any bank branches with the account number of the BANK OF CHINA on this page (see point 9) to make a payment. Alternatively, you could use an ATM to make a transaction. Parents are required to submit the bank slip or transaction slip (**write down the class, student’s name, and student number at the back**) to the class teacher. Please pay the listed amount from 12<sup>th</sup> January (Monday) to 23<sup>rd</sup> January (Friday).
5. The school does accept online payment, however parents **must print out the transaction slip** and submit it, the school will not audit the account for those who lose the bank receipt. (If you have any difficulties, please contact your child’s class teacher or the general office at 23819504.)
6. If you lose the bank receipt, you will need to apply for an extra copy from the bank and pay for the service charge.
7. Books will not be distributed if no bank receipt is provided.
8. Details of the books and miscellaneous fees (2025-2026) are attached.
9. **Payment account details: Account Name “SHAM SHUI PO KAIFONG WELFARE ASSOCIATION PRIMARY SCHOOL INCORPORATED MANAGEMENT COMMITTEE”. Account Number “012-790-0-003559-6”.**
10. The content is as follows:

	Books package (after discount)	Supplementary exercises	Exercise books	Miscellaneous fees	<b>Total</b>
<b>P.3</b>	\$1,462.90	\$222.00	\$51.90	\$655.50	<b>\$2,392.30</b>

Please complete and return the reply slip to your child’s class teacher on or before 23<sup>rd</sup> January.

Principal: Cheung Lai Wan

(Reply Slip)

TK/25-26/06c

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To: Ms. Cheung Lai Wan  
Principal  
Shamshuipo Kaifong Welfare Association Primary School

I understand the arrangements for the ordering of the 2<sup>nd</sup> term books and the miscellaneous fees. (2025-2026)

- I **would like** to order the above items through the school.
- I **would NOT like** to place an order. (I will pay \$707.40 for the exercise books and miscellaneous fees.)

Class: \_\_\_\_\_ Student: \_\_\_\_\_ ( )

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please tick if appropriate